

## Meeting Minutes for Webpage Renovation Approval April 30, 2020.

Present: Lorena, Kaitlin, Monica. Conducted via Zoom 8:45pm

- We reviewed comments from board members on the website content recommendation document.
- Specific points to be followed up on
  - Pics- Ron Ochoa, Ray Fisher (Lorena), Dave Walter (Monica)
  - Kaitlin will follow up with Joel about pictures of board members
  - Kaitlin will solicit email (optional), location, specialty within Acarology (sentence or two), link to website if applicable
  - Lorena- will transcribe articles of incorporation ASA description and improve it if necessary for “who we are” webpage information.
- Documents needed
  - Images
    - Board members
    - Mites
    - ASA meetings and awards
  - Minutes
  - Constitution
  - Student Award Abstract Instructions and past awardees list

Submitted by Kaitlin Campbell